

Parks and Leisure Australia national conference 2008

9-12 November 2008 * Melbourne Exhibition and Convention Centre

Names: _____

Total numbers on this booking: Single adults: Couples: Children (u 15):

Postal Address: _____

Contact: E-mail: _____

Work phone: _____

Facsimile: _____

Home phone: _____

Air Travel

Groups Tasmania is able to assist all delegates with their domestic air travel. We have no obligation to any airline and therefore are able to offer you the best available airfares. If you would like us to book your domestic air travel, please fill in the below details.

Home Port _____ to Melbourne Date: / / 08 Approx departure time:

Melbourne to Home Port _____ Date: / / 08 Approx departure time:

All airfares are required to be paid for at the time of booking. Airfares can be changed up until 24 hours prior to travel by paying a \$40.00 amendment fee plus any applicable airfare increase. Virgin Blue allow you to cancel your booking by charging a \$40.00 fee with the balance of your fare being held in credit for 12 months from the date of booking. Jetstar do not allow you to cancel. If you are unable to travel you will lose all monies unless you change to another flight.

Accommodation

All prices are per room per night room only.

Dates required (in Melbourne): Check in: / / 08 Check out: / / 08

Special requests (eg. non-smoking) _____

Rendezvous Hotel – 328 Flinders Street, Melbourne

Deluxe Rooms

SOLD OUT

**The Rendezvous Hotel requires full payment by the 1st October 2008. If bookings are not paid by this date they will be cancelled without notice. Cancellation of any rooms once paid will result in the client/ guest being liable for 100% cancellation fee.*

Quest Apartments – 750 Bourke Street, Docklands

One Bedroom Apartments

SOLD OUT

Studio Apartments

SOLD OUT

** Quest Apartments require full payment by the 1st October 2008. If bookings are not paid by this date they will be cancelled without notice. Cancellation of any rooms once paid will result in the client/ guest being liable for 100% cancellation fee.*

The Sebel – 65 Queens Road, Melbourne – NOT AVAILABLE

Superior Queens Road Single \$ 174.00 Double \$174.00 Twin \$174.00

** The Sebel Hotel requires full payment by the 1st August 2008. If bookings are not paid by this date they will be cancelled without notice. Cancellation of any rooms once paid will result in the client/ guest being liable for 100% cancellation fee.*

Vibe Savoy – 630 Little Collins Street, Melbourne

Standard ensuite room **SOLD OUT**

** The Vibe Savoy requires full payment by the 1st October 2008. If bookings are not paid by this date they will be cancelled without notice. Cancellation of any rooms once paid will result in the client/ guest being liable for 100% cancellation fee.*

Quality Hotel Batman's Hill on Collins – 623 Collins Street, Melbourne

Club King Room **SOLD OUT**

** The Quality Hotel Batman's Hill on Collins requires full payment by the 1st October 2008. If bookings are not paid by this date they will be cancelled without notice. Cancellation of any rooms once paid will result in the client/ guest being liable for 100% cancellation fee.*

Medina Hotel Apartments – 550 Flinders Street, Melbourne

Studio Room **SOLD OUT**

2 Bedroom (Queen + 2 singles) **SOLD OUT**

** The Medina Hotel Apartments requires full payment by the 1st October 2008. If bookings are not paid by this date they will be cancelled without notice. Cancellation of any rooms once paid will result in the client/ guest being liable for 100% cancellation fee.*

Travelodge Southbank – Cnr Southgate Ave & Riverside Quay, Southbank

Standard ensuite room Single \$139.00 Double \$139.00 Twin \$139.00

** The Travelodge Southbank requires full payment by the 1st September 2008. If bookings are not paid by this date they will be cancelled without notice. Cancellation of any rooms once paid will result in the client/ guest being liable for 100% cancellation fee.*

Travel Insurance

Groups Tasmania recommends Travel Insurance to cover unforeseeable circumstances that may occur.

Do you wish a policy booklet to be sent: **Y** / **N**

Payment Schedule

Please find following a schedule for payments:

Travel Arrangements deposit \$50.00 per person

Airfares (no payment required with this form)

Final monies for travel arrangements

14 days from confirmation

at time of booking

Please refer to individual property conditions above

Confirmation of all details will be mailed to you along with an invoice outlining payment details. Please make cheques **payable** to Groups Tasmania and forward onto PO Box 864, Launceston, Tas. 7250. Alternatively Groups Tasmania accepts the following credit cards with a 1.6% surcharge: Mastercard, Visa and Bankcard

*For further information please contact **Brett Gillow:***

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*Or visit the website: **www.groupstasmania.com.au***

